

Government of Tripura  
Department of Forests  
Project Management Unit  
Tripura JICA Project

Hatipara, Gandhigram- 799012, West Tripura

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Dated: 5.01.2018

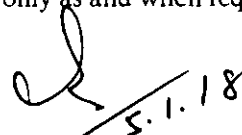
## Tender Notice

Sealed tenders are hereby invited by the undersigned from the registered suppliers/Gov undertaking Societies/ Gov undertaking Co-Operatives for the supply of Various Stationary items for Project Management Unit (PMU), Tripura JICA Project, Gandhigram, Hatipara.

Tenders will be received at Project Management Unit up to **5.00 PM on 18<sup>th</sup> Jan 2018**. The successful bidder will be informed for supplying of products. The unit cost column for serial nos. of the Annexure-A and Annexure-B table shall be quoted in the column no. 5. The Project will retain the lowest rates for individual items quoted by various agencies. Orders shall be placed to the supplying agency/agencies who had quoted the lowest rates/Unit cost.

### Terms & Condition:-


1. The sealed tender should be addressed to the CEO&PD, Tripura JICA Project, and reach registered post/by hand to PMU, Hatipara, Gandhigram, 799012 on **18<sup>th</sup> Jan 2018 ( upto 5.00 P.M.)**
2. Any postal delay the office will not be responsible.
3. Late bid against scheduled date and time will not be accepted
4. The successful bidders shall have to deliver the products which are recent date.
5. The Tender notice number should be clearly written on the envelopes submitted.
6. Rates should be quoted items-wise unit rate as per items list.
7. The lowest bidder will be selected as a successful tenderer.
8. The bidder should submit Government registration certificate/trade license certificate along with the Tender.
9. The bidder should submit the Valid GST Clearance certificate along with the Tender.
10. Supply shall be made by the Agencies quoted lowest rates for various items to the PMU, Tripura JICA Project, Gandhigram, Agartala-799012 within 10 days of the receipt of the individual supply orders.
11. The undersigned reserves the right to accept or reject any Tender including the lowest one without assigning any reason.
12. Supply order for the requisite items and quantity shall be given only as and when required.
13. Encl- Stationery items list Annexure-A and Annexure-B

  
5.1.18  
(G.S. Raju, IFS)

Chief Executive Officer & Project Director

### Copy to:-

1. Office Notice board, PMU, Gandhigram
2. The Office website-[www.tripurajicaproject.com](http://www.tripurajicaproject.com)
3. Tripura State Portal website.
4. Tripura Forest Dept. website.

  
5.1.18  
(G.S. Raju, IFS)

Chief Executive Officer & Project Director

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**Stationery items list.**

Sl.	Item	Brand	Unit quantity	Price
1	Ball pen	Goldex Klassy	Blue/Black	
2	Gel pen	Teramax	Blue/Black	
3	Phenyl	Clean mate	5ltr.	
4	Room freshener	Ramsons	250ml	
5	Toilet acid	Good quality	500g	
6	File cover	Sgm	Plastic	
7	Ligol	Ligol	500ml	
8	A4 paper	JK Copier	75GSM	
9	A3 paper	JK copier	75GSM	
10	FS paper	JK copier	70GSM	
11	Carbon	Kores	210mmx330mm	
12	Photo paper	Oddy	180GSM	
13	Sugar cube	MB	500g	
14	Fevi kwik	Fevi kwik	01g	
15	Note sheet	Good quality		
16	Calculator	Cashio	Medium	
17	Towel duster	Good quality	Medium	
18	Yellow duster	Good quality	Big	
19	Cello tap (B)	P7	Big	
20	Cello tap (M)	Kansuee	Medium	
21	Cello tap (S)	Paras	Small	
22	Glue stick	Faber-Castell	9g	
23	Gum(Liquid)	Fox Kidg	20ml	
24	Extension cord	Anchor	6A,240V	
25	Detergent powder	Surf excel	12g	
26	Detergent powder	Tide	500g	
27	Napkin	Elegants	30x30cm	
28	Toilet row napkin	Gentex Plus	30mtr.	
29	Envelop	Good quality	Legal	
30	Envelop	Good quality	A4	
31	Envelop	Good quality	Small	
32	Envelop	Good quality	Big	
33	Stapler	Kangaro	HP-45	
34	Stapler	Kangaro	HD-10	
35	Stapler pin	Kores	No-24/6	
36	Stapler pin	Kangaro	No-10	
37	Punch machine	Kangaro	SHP-20	
38	Punch machine	Kangaro	480, 8cm	
39	Note book	Luxor	60GSM/pages 92	
40	Writing pad	Ipsita	No-33	
41	Tube light	Philips	36W/54	
42	Tube chowk	Philips		
42	Tube Starter	Philips	W230-250V	
43	White ink correction	Camlin	7ml	
44	Nepthalin	Bengal	100GMS	

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Sl.	Item	Brand	Unit quantity	Price
45	Water glass	Borosil	295ml	
46	Spoon	Good quality	Big	
47	Spoon	Good quality	Small	
48	Plate	Good quality	Medium	
49	Plate	Good quality	Big	
50	Short hand book	Oxford	200 pages	
51	Coffee	Nescafe	100g	
52	Lemon tea	Tetley	12 tea bags	
53	Odonil	Odonil	75g	
54	Harpic	Harpic	500ml	
55	CD/DVD Marker pen	Camlin	Blue, Black, Red, Green	
56	Board marker pen	Camlin	Blue, Black, Red, Green	
57	Battery	Duracell	Small	
58	Battery	Duracell	Medium	
59	Battery	Duracell	Big	
60	Calling bell	Good quality		
61	File cover	Good quality		
62	File board	Good quality		
63	Tag	Good quality	Rope type	
64	File flag	Oddy	25mmx75mm	
65	Milk Powder	Everyday	01kg	
66	Paper weight	Good quality		
67	Flex quick	Pidilite	20g	
68	Hard broom	Good quality		
69	Soft broom	Good quality		
70	Mop	Good quality		
71	Toilet cleaning brush	Good quality		
72	Floor wiper	Good quality		
73	Dustbin	Sintex	Medium	
74	Dustbin	Sintex	Small	
75	Dustbin	Sintex	Big	
76	Hand wash	Lifebuoy	215ml	
77	Plastic rope	Good quality		
78	Reg. copy	Good quality	No.8	
79	Reg. copy	Good quality	No.4	
80	Reg. copy	Good quality	No.26	
81	Reg. copy	Good quality	No.6	
82	Paper cutter	Good quality	18mm	
83	Ruler	Oxford	30cm	
84	Fevicol	Fevicol	200g	
85	Mosquito machine	All-out	230V-5.3W	
86	Mosquito oil	All-out	45ml	
87	Colin	Colin	500ml	
88	Tea Cup and plate	Borosil		
89	Tea plate	Good quality		
90	Tea cup	Good quality		
91	Scissor	Good quality	230mm 9 inch	
92	Dak pad	Good quality		
93	CD/DVD	Good quality		
94	Stamp pad	Select	88mmx54mm / medium	88mmx54mm / medium

Sl.	Item	Brand	Unit quantity	Price
95	Pad lock	Link	D/14	
96	Board duster	Good quality	Midium	
97	Torch	Good quality	Big	
98	Umbrella	Good quality	Big	
99	Key ring	Good quality	Medium	
100	Plastic dining table	RFL	4 seater	
101	Plastic chair	RFL	Hand type	
102	Car desk perfume	Godrej aer	45g	
103	Car AC perfume	Godrej aer	10g	
104	Dish wash	Good quality	500g	
105	Hit	Godrej	Black/320ml	
106	Hit	Godrej	Red/320ml	
107	Pillow	Good quality	Medium	
108	Pillow cover	Good quality	Pillow size wise	
109	Water	Bislery/Kinley	500 ml	
110	High liter pen	Luxor	5mm-1mm	
111	Wood pencil	Classmate	17.2 cm length	
112	Eraser	Camlin		
113	Sharpener	Camlin		
114	Clip file	Good quality	Medium size plastic	
115	Clip file	Good quality	Big size plastic	
116	Push pin	Oddy		
117	Binder clip	Oddy	32 mm	
118	T-pin	Oddy	80grams	
119	Binder clip	Oddy	51 mm	
120	CD/DVD cover	Good quality		
121	Transparent sheet	Good quality		
122	L-folder	Good quality	A4 LF-122	
123	Disposal cup	Nescofe	100ml	
124	White towel	Bombey dining	Big	
125	White towel	Bombey dining	Small	
126	Recharge bell battery	Duracell	Medium	
127	Knife	Good quality	5"	
128	Tray	Good quality	Medium	
129	Iron bucket	Good quality	Medium	
130	Plastic bucket	RFL	Medium	
131	Plastic mug	RFL	Medium	
132	Plastic jog	RFL	Medium	
133	Gel pen	Pilot 05	Blue/Black	
134	Gel pen	Octane	Blue/Black	
135	Gel pen	Ocean	Green/Red	
136	Premium Note book	Luxor	70GSM/Pages-160	
137	Premium Note book	Luxor	70GSM/Pages-300	
138	Pad lock	Link	B/15	
139	Pad lock	Link	A/14	
140	Fragrant Glue	Camlin	20ml	
141	Plastic belcha	RFL		