



सत्यमेव जयते

TRIPURA FOREST DEPARTMENT

(Government of Tripura)

Office of the SDFO Sadar

TENDER DOCUMENT FOR E-AUCTION

OF

**SALE OF SEIZED ROUND TIMBER ON “AS IS WHERE IS
BASIS”**

December, 2023

(Complete e-auction document is available on e-auction website

<https://eauction.gov.in>, <https://forest.tripura.gov.in>

Corrigendum, if any, shall only be available on above websites)

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Section I

NOTICE INVITING AUCTION

TIME SCHEDULE AND KEY DETAILS

**Tripura Forest Department****(Government of Tripura)****Office of Sub-Divisional Forest Officer, Sadar, Dhalai- 799289****Contact No. 03826-222248, Email: sdfosadar@gmail.com, sdfosadar.tfd-tr@gov.in****NOTICE INVITING AUCTION**NIA No.4-26/E – Auction/ Store/ SSD – 2023/ **7307 - 7338**Dated:Agartla, the **26/12/2023****Name of work: Sale of 6 (six) Lots of seized sawn Timber under Sadar Range Departmentally seized during 2018 – 19 to 2023 – 24, (56.931 cum).**

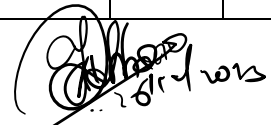
TRIPURA FOREST DEPARTMENT (SDFO Sadar) invites bid for the sale of seized sawn timber from the licensed bidders/ dealers through e-auction system, Government of India at <https://eauction.gov.in/> for sale of seized sawn timber as per the details given below. The e-auction will be opened for the eligible Bidders/ Firms/ Agencies from **26/12/2023 01:30 PM to 20/01/2024 05:00 PM.**

Commodity Details

Lot	Description/ Grade of the Commodity	Quantity (in Cubic metre)	Tentative Base Price (in Rs.)	Earnest Money (in Rs.)	Year of operati on	Range	Auctio n Fee (in Rs.)	Pick up/ Lifting location address
1	Sawn Timber - seized during 2017-18 (jam,gamar,ka thal,ordinary,t eak,khulal,kor oi)	5.351	92529	3000	2017-18	Sadar Range	NIL	Central Depot, Hathipara< Gandhigram
2	Sawn Timber - seized during 2018-19 (teak,ordinary, gamai,koroi,ka thal,aam,jam, moroi,rangi,ga rjan)	17.388	308702	10000	2018-19	Sadar Range	NIL	Central Depot, Hathipara< Gandhigram

Notification inviting Auction 1st Call

3	Sawn Timber - seized during 2019-20 (teak,ordinary, jam,moroi,ga mai,rangi,kath al,awal,koroi)	7.627	125083	4000	2019-20	Sadar Range	NIL	Central Depot, Hathipara< Gandhigram
4	Sawn Timber - seized during 2020-21 (rangi,gamai,ja m,ordinary,tea k,kathal,kanak, mahogany,mo roi,koroi)	10.421	173562	6000	2020-21	Sadar Range	NIL	Central Depot, Hathipara< Gandhigram
5	Sawn Timber - seized during 2021-22 (kathal,jam,or dinary,teak,ga mai,koroi,garj an,rangi)	7.211	125967	4000	2021-22	Sadar Range	NIL	Central Depot, Hathipara< Gandhigram
6	Sawn Timber - seized during 2022-23 (gamar,ordina ry,rangi,koroi,t eak,kathal,jam ,moroi)	8.933	143018	5000	2022-23	Sadar Range	NIL	Central Depot, Hathipara<G andhigram
	Total	56.931						


(Tapojyoti K Debbarma, TFS)
SDFO, Sadar


Copy to:

01. The PS to the Principal Chief Conservator of Forests & HoFF, Tripura for favour of kind appraisal of the PCCF & HoFF, Tripura
02. The CCF (T), for favour of kind information.
03. The CCF (IT) for favour of kind information.
04. The Director, ICAT with a request to arrange publication in the Government of Tripura Website and also with a request to intimate this end the confirmation of publication in the newspapers.
05. The District Forest Officer, North Tripura/Unokoti/Dhalai/ Khowai/West/Sipahijhala/Gomati/ South Tripura for kind information.
06. The SDFO, Kanchanpur/ Dharmanagar/ Kailasahar/ Kumarghat/ Manu/ Teliamura/ Khowai/

Notification inviting Auction 1st Call


Mandwi/ Ambassa/ Bishalgarh/ Sonamura/ Udaipur/ Karbook/ Amarpur/ Bokafa/ Sabroom
for information and kind needful.

07. The WLW, Trishna/ Gumti/ Roa for information and kind needful.
08. The i/c GIS laboratory for information and for publication in the departmental website.
09. The Range Officer, Sadar, for information and necessary action.


26/12/2023
SDFO, Sadar

Time Schedule and Key details of the e-auction

Sl.	Particulars of Auction	Date and Time
1	e-Auction Published Date	26/12/2023, 01:30 PM
2	Document Submission Start Date	26/12/2023, 01:30 PM
3	Document Submission End Date	20/01/2024 05:00 PM
4	Approval Start Date	22/01/2024 11:00 AM
5	Approval End Date	24/01/2024 05:00 PM
6	Auction Start Date	25/01/2024 11:00 AM
7	Auction End Date	25/01/2024 05:00 PM
	Other key Particulars	Details
8	Type of e-Auction	Forward Auction
9	Lot type	Multi lot
10	Auction place	https://eauction.gov.in
11	Auction Fee	Nil
12	Earnest Money Deposit	Yes (Refundable)
13	Payment Instrument	Demand Draft
14	EMD Exemption Allowed	Yes


 (Tapojyoti K Debbarma, TFS)
 SDFO, Ambassa

Section II

TERMS AND CONDITIONS

General Terms and Conditions:

1. Forward e-Auction document consisting of qualification information and eligibility criteria of bidders, specifications and the set of terms and conditions of the contract to be complied by the bidder, is publicly visible in the website <https://eauction.gov.in> and the intending bidder can download the documents free of cost from the website.

2. Earnest Money Deposit (EMD)& Auction Fee:

EMD: As per lot. (Bidder may submit single DD of total amount of lots selected)

Mode of Payment: Demand Draft

Validity of Demand Draft: 3 months (starting after Auction publishing date)

Auction Fee: Zero

EMD & Auction Fee:

a) Earnest Money Deposit is specified in the Section-I "Notice Inviting Auction" (NIA), separately for each Lot. Total EMD amount to be drawn will be determined as a total sum of the individual EMDs for the Lot/ Lots the Bidder is interested to Bid, which the bidder will have to select in the Tendering Portal during submission of required auction documents. EMD must be drawn, on any scheduled Bank guaranteed by the RBI, in the shape of "Demand Draft" in favour of the "SDFO Sadar" payable at Sadar. EMD shall be accepted only as "Demand Draft". Any other mode of payment other than Demand Draft shall not be accepted under any circumstances. Bidder shall have to upload the scanned copies of the drawn "Demand Draft" for Earnest Money (as a PDF file of 100 dpi resolution) **before Document Submission Last Date & Time** at <https://eauction.gov.in>, as a part of the submitted online auction documents and will be summarily rejected on failure to upload, before Document Submission Last Date & Time.

b) The Bidders shall also have to send the original instrument (Demand Draft) through Post/ Courier, related to the Earnest Money as stated above, in a sealed envelope depicting DNIA No, "Bidder's Name, Address & Phone number", so as to reach to the office of the SDFO Sadar, Sadar, West Tripura - 799004, positively before the scheduled Approval Start Date and Time and will be summarily rejected in case the original instrument (Demand Draft) does not reach the office of the SDFO Sadar before scheduled approval start date.

c) **Any attempt to inscribe/ attach any additional documents other than EMD instrument into the sealed envelope will not be accepted/ processed, and will be construed as Bidder's attempt to influence the Bid process, and the bidder will be summarily rejected.**

d) Bidders exempted under specific Government order/ rules from submitting EMD have to furnish scanned copy of the related Governments order/rules in English language, along with the required auction documents, in support of their claim for exemption.

e) Earnest money shall be refunded to all unsuccessful Bidders through DD in, favour of the same person/firm/company, after final decision about acceptance of the Highest Price Bid.

f) Earnest money of the H1 Bidder shall be refunded only after the signing of an Agreement (as mentioned in Clause 10) prepared and finalized by the TRIPURA FOREST DEPARTMENT (SDFO SADAR), with the H1 Bidder and submission of Security Amount in the

form of Bank Guarantee to the TRIPURA FOREST DEPARTMENT (SDFO SADAR).

g) Prayer for converting any previous earnest money/security money, if any lying with the TRIPURA FOREST DEPARTMENT, to earnest money/security money for the auction under reference, shall not be entertained under any circumstances and the Bid shall be treated as invalid.

h) *Auction Inviting Authority may forfeit the EMD amount and/or Cancel the Auction, if the H1 bidder, after being awarded the auction does not appear on the stipulated date & time, or in case of violation or breach, of any of the terms of this Auction document.*

i) Tripura Forest Department reserves the right to forfeit the EMD amount if successful bidder fails to sign the Agreement/Deposit the Security deposit within stipulated time as mentioned in above clause Section-II Clause 10 "Agreement".

3. Security deposit:

a. The EMD of the H1 bidder will be refunded and a Security Deposit of 10% (ten percent) of the total bid value (for lot/lots bided by bidder), shall be drawn and deposited in the form of "**Bank Guarantee**" from any Nationalized Bank, in favour of "**SDFO Sadar**", payable at Sadar at the time of signing the Agreement as stated above.

b. Security Deposit in full will be refunded, after the Highest (H1) bidder complies with all the norms & regulation mentioned in the Agreement and completes the lifting of the assigned Lots in full (Lots as mentioned in the Delivery Order issued to a H1 bidder) from the specified location and within the scheduled time.

c. No interest shall be claimed by the H1 Bidder on refund of security deposit.

d. Tripura Forest Department reserves the right to forfeit the Security Deposit amount if successful bidder fails to pay the value of whole lot within specified time as mentioned in Section II Terms & Condition Clause 14 "Terms of Payment"

4. Documents to be uploaded:

a. The required documents (as mentioned in Section-II Clause 6 "**List of documents to be scanned and uploaded**") shall be submitted online at <https://eauction.gov.in> before Document Submission Last Date. **Physical submission of any document or bid will not be entertained & the Bid will summarily be rejected.**

5. Bid Language:

a. All documents to be uploaded by the Bidder shall be in English language only. In case the Bidder intends to upload a document, which is not in English but in any of the other scheduled language in the country, the Bidder shall also submit a Notarized version of the English Translation.

6. Signing of e-auction:

a. Any document submitted online at <https://eauction.gov.in> shall be digitally signed.

b. Every time a new Bid is quoted during bidding process, it shall be digitally signed.

c. Persons participating in the Auction shall state, in what capacity he or she is Bidding in the Auction (i.e. sole Proprietor, or Secretary etc. of the firm). In case of partnership firm, the Annexure-III must be signed by all the partners. The person signing the auction form or other documents forming part of auction, on behalf of another, shall produce a proper Power of Attorney duly executed in his favor, stating that he has authority to bind such

other person in all matters pertaining to the contract. If the person signing subsequently fails to produce the original Power of Attorney at the time of signing of the agreement, TRIPURA FOREST DEPARTMENT (SDFO SADAR), may without prejudice to other civil and criminal remedies, cancel the Bid/ Agreement/ "Delivery Order", and hold the signatory liable for all costs and damages. The Power of Attorney shall be signed by all partners in case of a Partnership Concern and in case of Firms, it should be under the common seal of the company.

7. Inspection of the Lots/ commodity:

a. The intending Bidders before participation in e-Auction may conduct a physical inspection of the quality of the goods offered for sale, in location as mentioned in Notice Inviting Auction (Section I) under "Commodity Details". The Forest department locations at Durgachowmi Range premises will be open for physical inspection from **26/12/2023 to 20/01/2024** During working hours on any working day. Any kind of further request for physical inspection, after the due date, will not be considered under any circumstances. Lots are on offer in AS-IS-WHERE-IS basis and no suggestion for alteration in the Lots will be entertained.

b. The Bidder must satisfy himself/ herself about the quantity, quality, species and measurement in the Lifting location address as mentioned in Section-I Notice Inviting Auction "Commodity Details", during on-site inspection, before participating in the Auction.

c. A copy of the complete list of timber and their measurement can be seen in the office of the **Range Officer, Sadar/ Subalsing/ Mohanpur** on any working day during working hours except on holidays during the period of physical inspection, as mentioned in Clause 7.(a) above.

8. Selection of H1 Bidder:

a. **In Multilot e-Auction**, each lot will be opened for bidding separately at their scheduled Date & Time (as mentioned in Section-I Notice Inviting Tender "Time Schedule and Key Details"). Bidder has to bid for each Lot separately and shall freeze their rate each time by digital signing.

b. After the completion of the bidding process for all the Lots, the successful bidder (H1) corresponding to each Lot, will be visible to all the bidders online, at e-Auction portal.

c. The successful Bidder/ Bidders selected through e-Auction process by the Tripura Forest Department (SDFO, Sadar) will be declared by Tripura Forest Department (SDFO Sadar) within **7 working days** from the closure of bidding through issue Award of Auction (AOA) in the online e-Auction portal <https://eauction.gov.in>. However, efforts will be made to declare the successful bidder as early as possible, after the Forward e-Auction is over.

9. No Bid /Single Bid on a Lot:

a. If the Lot/ Lots does not invite any bid, the TRIPURA FOREST DEPARTMENT (SDFO SADAR) reserves the right to take any necessary decision (such as "Cancel the Auction"/ Re-auction/ "Proceed without the Lot (s) with zero bid" etc.), without serving any prior notice and the decision taken by TRIPURA FOREST DEPARTMENT (SDFO SADAR) on this will be final.

b. In case of single bid on a lot(s), TRIPURA FOREST DEPARTMENT (SDFO SADAR) reserves the right to take any necessary decision.

10. Agreement

- a. The successful H1 bidder shall have to execute an **“AGREEMENT” (as per Annexure -IV)** with the TRIPURA FOREST DEPARTMENT (SDFO SADAR) within 15 (fifteen) days from the date of issue of AOA (Award of Auction) in the e-auction Portal at <http://eauction.gov.in>, failing which the AOA shall automatically stand cancelled, and the Earnest Money of the Bidder will be forfeited to the Government account.
- b. During signing of agreement H1 Bidder(s) shall deposit the security money as well as the Final Due Amount (FDA) for which H1 Bidder(s) has quoted during bidding.
- c. Time given to sign the Agreement therein will be counted from the date of [publish of Award of Auction in the e-auction portal https://eauction.gov.in](https://eauction.gov.in)

11. Liability of the Department after successful auction/ delivery:

- a. After successful lifting of materials from the designated premises of TRIPURA FOREST DEPARTMENT, department shall not entertain any complaints about the quality & quantity of the Lots/ Timber.
- b. Auction is on “As-IS Where IS” basis. Therefore, no complaints regarding quantity, quality, species and measurement etc. against any of the Lots, will be entertained.

12. Quoting of Rate

The rates shall not include any Tax, GST, Terminal Tax or any other taxes and duty. Out station Bidder may acquaint themselves with local obligations of any such taxes from the local authorities, before they participate in the tender. Payment of GST as applicable shall be made by the purchasers in addition as per the Government rules applicable at the time of disbursement of delivery order.

13. Acceptance of Rates:

- a) In addition to Award of Auction to be published in the-Auction Portal <http://eauction.gov.in> it will be communicated to the H1 Bidder by Registered post/speed post/courier service/Fax/e-mail.
- b) Time would remain an essential factor in this entire process. Failure to abide by the limitations of time would make earnest money/security money liable to forfeiture. In such event and in such cases where it is not adequately justified, the department reserves the right to dispose off the produce in any other conventional way deemed proper at the cost, risk and responsibility of the defaulting tenderer.

14. Terms of payment

“Final Due Amount “(FDA) is the total amount (in Rs) which the H1 Bidder(s) has successfully quoted in lot(s).

The successful H1 bidder/purchasers will have to deposit the entire **Final Due Amount** and admissible Taxes as per Rule through “GP/TP rules of the Tripura Forest Department” under the appropriate Head of Accounts while signing the agreement. However, once the entire amount has been deposited, any request or claim to refund the Amount in whole or part shall not be entertained under any circumstances.

FDA shall be deposited through “Demand Draft” drawn from scheduled banks in favour of

the “**SDFO Sadar**” payable at Sadar. FDA shall be accepted only as “Demand Draft”. Any other mode of payment other than Demand Draft shall not be accepted under any circumstances

15. Delivery of materials

a) Delivery order shall be issued by SDFO Sadar within 10 days after signing of agreement & depositing of security deposit as well as the entire lot(s) amount quoted by the H1 Bidder(s).

b) The H1Bidders shall have to take delivery of Timbers from Lots/locations as noted above (Section I Notice Inviting Tender) within 30 days from the date of issue of Delivery order, during office working hours only.

c) However, TP (Transit Pass) shall be issued based upon measurements taken at issue of such passes.

d) No transport, dragging, lifting and storage etc. facilities, will be provided to the H1 bidder from Tripura Forest department after issuing the Delivery order to the H1 Bidder. Only there after the sale marking and transit permit for the logs will be allowed.

e) Tripura Forest Department (SDFO Sadar) shall not be liable for any claim of any damage or poor quality after the lot has been dispatched from the godown/ Forest Office premises.

16. Penalty

No Show of the Winning (H1) Bidder(s)

a) In case the selected Highest (H1) bidder(s) **does not** approach/ appear to the TRIPURA FOREST DEPARTMENT (SDFO Sadar) within 15 (fifteen) days from the date of issue of AOA (Award of Auction at <http://eauction.gov.in>) to sign the Agreement, his/her EMD shall be forfeited forthright. Other actions may be initiated including blacklisting the Bidder and re-auction of the goods at the cost of the defaulter.

b) In case the selected Highest (H1) bidder(s) **does not** lift the sold-out stock (whole stock/ remaining stock) within 30 (Thirty) days after issue of Delivery order, the whole Security Deposit shall be forfeited forthright. Other actions may be initiated including blacklisting the Bidder and re-auction of the goods at the cost of the defaulter.

c) In continuation to the above clause any claim or request from the H1 bidder(s) to lift the whole/remaining sold out stock after 30 days from the issue of the Delivery order from the Tripura Forest Department office premises /go down shall not be accepted under any circumstances.

d) In continuation with the previous clause, the H1 Bidder(s) shall also forfeit to government the value of unlifted whole/remaining sold out stock (FDA) already paid during signing of the agreement and no request for refund of the FDA shall be entertained.

e) The Tripura Forest Department reserves the right to re-auction the whole/remaining sold out stock which has not been lifted by the H1 Bidder after 30 days from the issue of the Delivery order.

18. Right to reject/ accept:

a. The SDFO Sadar, TRIPURA FOREST DEPARTMENT has the sole right to Accept/ Reject, any/ all, Lot (s)/ entire Auction, with or without assigning any reason. TRIPURA FOREST DEPARTMENT (SDFO SADAR) also has the right to cancel the auction “at any stage”/ “at any point of time” with or without assigning any reason thereof.

b. TRIPURA FOREST DEPARTMENT (SDFO SADAR) reserves the right to Accept or Reject any bid including the highest H1 rate, without assigning any reason thereof.

19. Resolution of Disputes:

In case of disputes, if any, the decision on the matter by the PCCF &HoFF, Tripura Forest Department, Government of Tripura shall be final and binding. Any dispute between the Tripura Forest Department and any other party, in respect of the matter arising out of the Bid/Agreement/Acceptance of Order shall be subject only to jurisdiction of High Court of Tripura, Agartala. All transaction bills are subject to Sadar jurisdiction.

20. Force Majeure:

a) The bidders shall not be responsible for failure or delay in performing their obligations under presents due to force majeure, which shall include natural calamities including epidemic, lightning, earthquake, flood, storm, or other unusual or extreme adverse weather or environmental conditions.

b) If the circumstances leading to force majeure occur, the affected party shall give notice thereof to the other party i.e. TRIPURA FOREST DEPARTMENT (SDFO SADAR).

c) The notice shall include full particulars of the nature of Force Majeure event, the effect it is likely to have on the Affected Party's performance of its obligations and the measures which the Affected Party is taking, or proposes to take, to alleviate the impact of the Force Majeure Event and restore the performance of its obligations.

d) The obligations of the Affected Party shall be suspended to the extent they are affected by the Force Majeure.

21. Pictures of lots

Pictures of Timber Lots given in this notice are indicative only and no claim based on any information in the pictures will be entertained.

22. Base Price

The base price for each lot is calculated on the basis of the “Department Depot Rate”, issued vide No.F.7 (179)/ FOR/ FP – 2013/ P – III/ 9729 - 823 dated 17/06/2019 of the Principal Chief Conservator of Forest, Tripura, both in figure and in words which will be exclusive of leviable GST, Income Tax, Surcharges or any other taxes as per rule.

23. Transfer/ Sublet /Assigning contract to third party

The successful bidder/buyer shall not sublet, transfer or assign the contract or any part thereof to any third party , without the previous written approval of the TRIPURA FOREST DEPARTMENT (SDFO SADAR).

24. Other terms and conditions

1. No other terms and conditions beyond the terms and conditions as stipulated in this auction notice will be entertained.
2. Conditional offers will be deemed to be invalid and will be rejected.
3. No plea citing misunderstanding or ignorance of conditions put forth, subsequent to any confirmation of sale shall be accepted.

Section III

INSTRUCTIONS TO BIDDERS

1) Registration & Enrollment of DSC

- a) The Bidder shall enroll himself/ herself in the e-auction portal <https://eauction.gov.in/> and obtain User ID and Password for bidding.
- b) To participate in the e-auction, the bidder shall also have a valid Class 3 Digital Signature certificate (DSC), obtained from either of the certifying authorities, enlisted by **Controller of Certifying Authorities (CCA)** at <http://cca.gov.in>. Existing Class 3 DSC which has already been registered in the e-auction portal <https://eauction.gov.in/> will remain functional as it is. But any new enrollment of DSC in the e-auction portal <https://eauction.gov.in/> shall be done with a valid Class 3 Digital Signature certificate (DSC) mandatorily.

2) Firms Eligible to Bid:

The Firms who:

- a) Satisfy the pre-qualification criteria as fixed under this NIA (Notice Inviting Auction)/ DNIA (Detailed Notice Inviting Auction). In case any bidder is not found satisfying any of such criteria as fixed, his/her bid will be summarily rejected. The bidder shall furnish all the Technical and Financial particulars as .PDF documents, scanned in 100 dpi resolution.
- b) Are not blacklisted or debarred or suspended by the Government for whatever the reason, prohibiting them not to continue in the contracting business.
- c) Have complied with the eligibility criteria specified in the NIA are the eligible bidders.

3) Disqualified / Debarred / Suspended / Blacklisted criteria:

- a) Furnished false/ fabricated particulars in the forms, statements and / annexures submitted in proof of the qualification requirements and/or
- b) Not turned up for entering into agreement, when called upon after awarding H1 for the auction.
- c) Record of poor progress such as abandoning the contract, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc. and/or
- d) Even while execution of the contract, if found that the contract was awarded to the Bidder based on false/ fake certificates of experience, the Bidder will be blacklisted and necessary action will be taken as per rules.
- e) Any definite attempt of profiteering by any bidder will render himself liable to be debarred permanently from bidding or for such period as the bid accepting authority may decide.

4) Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of the auction document(s) and the auction inviting authority will in no case be responsible and liable for those costs.

5) Amendment to Auction Documents

- a) Before the last date for submission of documents, the Auction Inviting Authority may modify any of the Contents of the Auction Notice and Auction documents by issuing amendment / Addendum/corrigendum.
- b) Any Addendum/ Amendments/ Corrigendum issued by the Auction Inviting Authority shall be part of the auction Document and it shall be published in the e-Auction portal at <https://eauction.gov.in/>.
- c) However, TRIPURA FOREST DEPARTMENT (SDFO SADAR) shall bear no responsibility or liability arising out of the Bidder missing the relevant Addendum/ Amendments/ Corrigendum in time or

otherwise. Bidders are requested to visit the website frequently to check whether there are any related Corrigendum(s) or not.

d)

EMD, 'Auction Fee', Number of Lots (Commodity list)', Base Price will not be changed with any Addendum/ Amendments/ Corrigendum.

6) List of documents to be scanned and uploaded:

- a) Digitally Signed DNIA as a copy of acceptance of all the guidelines.
- b) Demand Draft.
- c) Up-to-date Professional Tax Clearance certificate, PAN Card, GST Registration,
- d) Registration of the firm/ Agency
- e) Authorization from the Principal firm, if the bidder is an authorized dealer.
- f) Photo-copy of valid Forest Trade license which is also self-attested (to carry trade in forest produce) and GST registration. Bidder will be requested to produce the original documents, if situation calls for it. Bids without such documents shall be rejected.
- g) Copy of duly filled, signed and scanned Annexure-I, Annexure-II.
- h) Valid power of attorney along with scanned copy of duly filled Annexure-III (only for partnership firms)

Note 1: If any of the documents contain multiple pages, bidder shall scan and submit all the pages of the related documents in a single .PDF file. Missing of any pages in any documents will be considered as invalid document and the related bidder shall be treated as disqualified/rejected. Any attempt to submit the missing pages physically will not be accepted/processed.

Note 2: If any of the above mentioned documents is not applicable for a particular Bidder, then he / she shall prepare a PDF Document containing the Remark as "NOT APPLICABLE", WITH NAME & ADDRESS OF THE BIDDER, and upload the same in the "Upload Supporting Document" section, in e-Auction Portal <https://eauction.gov.in>.

7) Submission of documents

- a) On publication of the auction, bidder shall download the DNIA and all the work items from website as mentioned in the DNIA and minutely go through the instructions/terms conditions/critical dates/eligibility criteria of the DNIA.
- b) All the documents mentioned in the Section-II Clause 6 (**List of the documents to be scanned and uploaded**) must be submitted online at <https://eauction.gov.in> with digital signature before "Document Submission last Date & Time". Any failure to submit the required documents (as specified in Section-III clause 6 "List of documents to be scanned and uploaded") before "Document Submission last Date & Time" will not be entertained and will be summarily rejected.
- c) Bidder shall have to scan all the required documents mentioned in this DNIA into PDF format of 100 dpi resolution, for uploading as part of Bid.
- d) If any of the certificates/documents furnished by the Bidder, are found to be false/fabricated/ bogus, the bidder shall be liable to blacklisted and their EMD will be forfeited.

8) Evaluation/ Approval of documents

- a) All the documents submitted by the Bidder will be opened and downloaded on 'Approval Start Date' and will be sent to the Departmental Auction Scrutinizing Committee (DASC).
- b) During scrutiny process, bidder may be called to bring any original documents and produce the same in front of Departmental Auction Scrutinizing Committee (DASC), in case the committee feels that some documents are to be verified/ examined.
- c) After scrutiny of all the documents, only eligible bidders who fulfill the Forward e-Auction terms & conditions would only be allowed to participate in the bidding process. The bidders who are rejected during scrutinizing would not be allowed to participate in the bidding process.
- d) Tripura Forest Department shall announce the evaluation/ approval status before "Approval End Date", online at <https://eauction.gov.in/>

9) Auction Properties

Name of Property	Value
Auction Base Price/ Starting Price	As per calculation of each lot based on departmental rate as indicated in the Section I Notice Inviting Tender "Commodity Details, of this document
Incremental Value	Rs. 1,000 (Rupees One Thousand Only) per lot
Elapse Time Interval In Minutes	5
Bid Auto Extension In Minutes	10
Max Seal Percentage	100
Display Bidder Details	Mask

- a) **Auction Start Date & Time and Auction End Date & Time:** Live auction would be conducted during this period.
- b) **Auction Base Price/ Starting Price:** It is the base price which has been set as the starting price of the e-Auction. Bidder will not be allowed to quote the rate, less than the base price.
- c) **Incremental Value:** It is the minimum value/ amount an auction bid must be raised, each time the current highest bid is surpassed.
- d) **Auction Elapse Time in minutes:** It is the time factor in minute(s) before the 'Auction End Time' and acts as a trigger for auto extension of current Auction. If a bid is received successfully within these minutes, the auction will be extended by the specified time period.
- e) **Auction Bid Auto Extensions in minutes:** The Auction End Time will be extended by this 'Auto Extension Time in Minutes', If a bid is received successfully within 'Elapse Time in Minutes'. Process will continue till no bid is received during the Auction elapse time.
- f) **Max Seal Percentage:** It defines the maximum value, a bidder can quote in multiples of incremental value. In case of **Forward Auction**, in order to displace a standing highest bid and to become "H1", a bidder can offer a minimum bid increment or in multiples of incremental value up to or below Max Seal %.

For example, When the Current price: Rs. 49,000, Incremental value: Rs. 1000, System Defined Maximum Seal %:-50, the bidder can quote a minimum increment amount as Rs.49,000+Rs.1000=Rs. 50,000 and the maximum increment amount as Rs.49000+Rs.24500 (which is 50% of the Current Price)+Rs.1000=Rs.74500

g) **Display Bidder Details:** The Auction Inviting Authority has decided to hide the identity of one bidder from another, and therefore one bidder can only see the ID of another Bidder.

10) Period of e-auction:

The bidding session shall be open as per the schedule specified in the Section-I NIA "Time Schedule and Key details of the e-auction". The bidding time will be allowed from 25/01/2024 11:00 AM to 25/01/2024 5:00 PM excluding the extensions each of 10 minutes. The bid will be continued till the last auto extension time gets elapsed and the last quoted bid will be considered as H1 (Highest) price bid. A Bidder can modify the bid 'n' number of times and can quote the higher rate until the last bid date & time/ till elapse of auto extension time.

11) No Bid during e-auction:

During Forward e-auction, if no bid is received within the specified time (Auction Start Date to Auction End Date), bid will be cancelled. TRIPURA FOREST DEPARTMENT (SDFO SADAR), as its own discretion, may decide to re-invite the bid.

12) Electronic Bidding Process Details:

12.1 Commencement of e-auction:

Forward e-Auction shall commence at the time and date indicated in Section-I NIA "Time Schedule and Key details of the e-auction". The bidder can offer their bid amount for Round Timber and the starting bid amount should not be lesser than the reserved price mentioned in Section-III Clause 9 "Auction Properties", the assessed value of the Round Timber, the Bidder can go on revising the bid amount against each lot and they shall be continued until the offers get frozen.

12.2 Procedure of Forward e-auction:

a) Bidders who have been approved by the Departmental Auction Scrutinizing Committee of Tripura Forest Department can only participate in the online Live e-auction on Auction Start date & Time.

b) The Bidders are required to quote the rate in 'Indian Rupees' only

c) Any of the eligible Bidder approved by the Departmental Auction Scrutinizing Committee of Tripura Forest Department can start the bidding in the online forward auction from the base price onwards only.

d) The onward bidding shall have to be higher than the H1 rate as quoted and displayed on screen by one increment value or higher than the H1 rate, by multiples of the increment value.

e) The bid Increment amount has been specified in Section-III Clause 9 "Auction Properties" which the e-bidders can view on their bidding screen. The bid can be placed, only above the Base Price + incremental value (or in multiples of increment value).

f) Online Forward Auction shall be open for a specified period (as specified in Section-III Clause 10 "Period of e-auction" and Section-I "time schedule and key details") as per publication by Tripura Forest Department, for each lot. The closing time & date of auction shall not be extended after the start of Auction (Auction on a particular Lot could be Postponed however). There will be an extension of 10 minutes duration each, if any valid bid is received in last 5 minutes of the closure of e-Auction. The bidder(s) are cautioned not to wait till the last minutes or last few seconds to enter their bid, to avoid complications related to internet connectivity, network problems, system crash down, power failure, etc.

g) Bidders will be able to view the following on their screen along with the necessary fields in Forward Auction.

- Opening Auction Start Rate
- Minimum Incremental Value
- Leading H1 Bid in the e-auction

- Bid placed by the bidder himself
 - Rank of bidder in the e-Auction (H1, H2, H3 ... etc.)
- h) Once H1 rate for a Lot is frozen in the e-Auction portal <https://eauction.gov.in>, the TRIPURA FOREST DEPARTMENT (SDFO SADAR) will have the final authority to declare the successful Bidder.
- i) TRIPURA FOREST DEPARTMENT (SDFO SADAR) reserves the right to cancel the highest bid in any condition what so ever. The Notice for such cancellation shall be duly notified on the e-Auction portal <https://eauction.gov.in>.
- j) The minimum Bid increment shall be available to the Bidders on screen, at the start of the e-auction.
- k) Bids once made by a Bidder, cannot be cancelled/ withdrawn by the Bidder and the Bidder shall be bound by the bid quoted, failing which their Earnest Money will be forfeited.

12.3 Suspension/ Cancellation/ Extend during Live e-auction:

TRIPURA FOREST DEPARTMENT (SDFO SADAR) reserves the right to:

a) Suspend Live Bidding:

During Live bidding, any of the Lot (s) can be suspended at any point of time. The Lot (s)s which has been suspended cannot be resumed and all the bids which have been frozen till suspension time, will automatically be cancelled.

b) Extend Live Bidding:

During Live bidding, time of bidding of any of the Lot (s) can be Extended at any point of time.

c) Cancel Live Bidding:

During Live bidding, any of the Lot (s) can be cancelled at any point of time. In this case, all the Lot (s) will get cancelled. All the bids which have been frozen till cancellation time, will be automatically get cancelled.

Section IV

ANNEXURES

Annexure – I

To be filled-in by Bidder, Signed, Scanned in .PDF format, & Uploaded in the e-auction portal.

DECLARATION

I/we

.....,

have gone through carefully all the Bid conditions (Ref NIA No.4-26/E – Auction/ Store/ SSD – 2023/ 7307 – 7338 Dated:Agartla, the 26/12/2023_of O/O The SDFO Sadar) and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or termination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / we hereby declare that, I / We have not been blacklisted / debarred / Suspended / demoted in any department in Tripura or in any State of India due to any reasons.

Signature of the Bidder

Annexure – II

To be filled-in by Bidder, Signed, Scanned in .PDF format, & Uploaded in the e-auction portal.

DECLARATION

I do hereby declare that I have personally gone through the relevant Detailed Notice Inviting Auction and understood all the clauses, specifications of e-auction items, instruction of the NIA and having been fully satisfied, I have quoted the rate of item.

I accept and shall abide by all the terms, conditions and relevant guidelines mentioned in the DNIA (Auction Document) vide NIA No.4-26/E – Auction/ Store/ SSD – 2023/ 7307 - 7338 Dated:Agartla, the 26/12/2023 of O/O The SDFO Sadar.

I shall accept any decision taken by the Tripura Forest Department at any point of time and any corrigendum issued on any Terms, conditions and relevant guidelines.

This is further to certify that I have suppressed no fact in the auction which could debar me to participate into the auction. If it is revealed after opening of the auction that any fact is suppressed by me, Tripura Forest Department shall have the right to reject my auction Bid along with other punitive action against me as per terms and conditions of the tender.

I do affirm that all the terms & conditions of the NIA are unconditionally accepted by me. I have no objection if any extra term & condition, mutually accepted by me and seller is incorporated into the agreement.

Signature of the Bidder

Annexure – III

To be filled-in by Bidder, Signed with seal, Scanned in .PDF format, & Uploaded in the e-auction portal.

DECLARATION

(only for partnership firm)

I hereby declare that the firm on behalf of which I am submitting the bid is a partnership firm with(in number/words) , and offer is binding on all partners.

Signature of Authorized Signatory
(with name, address and seal)

Counter Sign of other partner(s)(Name and Signature)

- 1.
- 2.
- .
- .

Annexure – IV

Draft Agreement

Agreement between SDFO Sadar(First Party) and Smt/Shri/M/s (Second Party)

Whereas the First party had made proposal vide NIA No.4-26/E – Auction/ Store/ SSD – 2023/ 7307 – 7338 Dated:Agartla, the 26/12/2023 of O/O The SDFO Sadar, to dispose of twenty five Lots of Timber and the Second party submitted auction bid which was accepted by the First party vide AoA letter No.....dated..... of the O/o SDFO Sadar.

Now therefore,

The Second Party has received the AoA issued by the SDFO Sadar vide letter No..... dated for sale of timber in Lot(s) No(s)....., , at a cost of Rs. (in words).

The Second Party shall abide by all terms and conditions mentioned in detailed auction notice (DNIA) vide NIA No.4-26/E – Auction/ Store/ SSD – 2023/ 7307 - 7338 Dated:Agartla, the 26/12/2023 of O/O The SDFO Sadar

The First Party shall handover the commodity auctioned lot wise as per terms and conditions in the NIA No.4-26/E – Auction/ Store/ SSD – 2023/ 7307 - 7338 Dated:Agartla, the 26/12/2023 of O/O The SDFO Sadar

[First Party Sign]
Sign]

[Second party

Witnesses

- 1.
- 2.
- 3.

Section IV

Pictures of the Lots

Lot-1

Picture of 5.351 cum of jam,gamar,kathal,ordinary,teak,khulal,koroi species round timber, lying at Central Depot, Hathipara< Gandhigram

Stacking of logs of departmentally operated timber under Sadar Range 2017-18



Date of picture taken – 12/20/2023

Lot-2

Picture of 17.388 cum of teak, ordinary, gamai, koroï, kathal, aam, jam, moroi, rangi, garjan species round timber, lying at Central Depot, Hathipara< Gandhigram

Stacking of logs of departmentally operated timber under Sadar Range 2018-19



Date of picture taken – 12/20/2023

Lot-3

Picture of 7.627 cum of teak, ordinary, jam, moroi, gamai, rangi, kathal, awal, koroi species round timber, lying at Central Depot, Hathipara< Gandhigram

Stacking of logs of departmentally operated timber under Sadar Range 2019-20



Date of picture taken – 12/20/2023

Lot-4

Picture of 10.421 cum of rangi, gamai, jam, ordinary, teak, kathal, kanak, mahogany, moroi, koro species round timber, lying at Central Depot, Hathipara< Gandhigram

Stacking of logs of departmentally operated timber under Sadar Range 2020-21



Date of picture taken – 12/20/2023

Lot-5

Picture of 7.211 cum of kathal,jam, ordinary, teak, gamai, koroi, garjan, rangi species round timber, lying at Central Depot, Hathipara< Gandhigram

Stacking of logs of departmentally operated timber under Sadar Range 2021-22



Date of picture taken – 12/20/2023

Lot-6

Picture of 8.933 cum of gamar, ordinary, rangi, koroi, teak, kathal, jam, moroi species round timber, lying at Central Depot, Hathipara < Gandhigram

Stacking of logs of departmentally operated timber under Sadar Range 2022-23



Date of picture taken – 12/20/20

Section VI

Glossary

H1	Highest Bidder
NIA	Notice Inviting Auction
TFD	Tripura Forest Department
Lot	Commodity/ goods for which this e-auction has been invited
Successful Bidder	At the end of Forward Auction, TRIPURA FOREST DEPARTMENT will decide on the successful Bidder, based on the highest bid placed for aLot under Auction and subsequent acceptance of the TRIPURA FOREST DEPARTMENT. The decision of TRIPURA FOREST DEPARTMENT will be final & binding on all the bidders.
EMD	Earnest Money Deposit
Cum	Cubic Metre of Timber
Bid	The bidder(s) shall have to quote the rate for each of the lot, available for e-auction., he/she is interested in
GP/TP	General Permit/Transit Permit
Delivery Order	Delivery order is issued by SDFO Sadar within 10 days after signing of agreement& depositing of security deposit as well as the entire lot(s) amount quoted by the H1 Bidder(s).
Final Due Amount (FDA)	It is the total amount (in Rs) which the H1 Bidder has successfully quoted in lot(s).