

Government of Tripura
Office of the Chief Executive Officer
Medicinal Plants Board of Tripura
(Deputy Conservator of Forests, Research Division)
Van Gaveshana Sadan, Gandhigram, Agartala, Tripura.
E-mail: ceomphtripura@gmail.com.

SHORT QUOTATION NOTICE

Quotation are hereby invited by the undersigned on behalf of the Medicinal Plants Board of Tripura, Hatipara, Gandhigram, Agartala from the wholesalers/ Distributors/retailers of Ayurvedic Medicine, Tripura for the supply of following Ayurvedic Medicine/ Massage Oil of recognized pharmaceutical company as per requirement in Panchakara Treatment. The supply for Ayurvedic Medicine/ Massage Oil should be inclusive of all livable taxes if any.

The quotation should reach to this office of the Chief Executive officer, Medicinal Plants Board of Tripura at Van Gaveshana Sadan, Gandhigram, Agartala positively by 5.00 P.M. of 22nd July 2025. The quoted rate may be written both in figures and words. The quality and quantity of the medicine/ massage oil will be recommended by the concerned Doctor of Panchakarma Research & Training, Tripura, Hatipara, Tripura. The rate should be quoted for each following items as per weight/ volume/ per unit mentioned in the table below against coloum-3.

The List of required Ayurvedic Medicine/ Masage Oil are as follows:-

Sl. No.	Name of the Ayurvedic Medicine/ Masage Oil	Quoted rate (volume/Unit)	Cost Amount in Rs.
1	2	3	4
1	Bala Aswagandha Taila	500ML/01	
2	Sahacharadi Taila	500ML/01	
3	Saidhavadi Taila	500ML/01	
4	Mahanarayan Taila	500ML/01	
5	Mahamash Taila	500ML/01	
6	Ksheerbala Taila	500ML/01	
7	Karpuradi Taila	500ML/01	
8	Mahavishagarbha Taila	500ML/01	
9	Dashamul Taila	500ML/01	
10	Eranda Taila	500ML/01	
11	Till Taila	500ML/01	
12	Kottamchukadi Taila	500ML/01	
13	Dhanantaram Tailam	500ML/01	
14.	Bramhi Taila	500ML/01	
15.	Neel Bhringaadi Taila	500ML/01	
16.	Sadabindu Taila	10ML/01	
17	Shigru Beej (seed)	500gm/01	
18	Anu Taila	10ML/01	
19	Dashamul**	500gm/01	
20	Bala Mool Churna	500gm/01	
21	Triphala Churna	500gm/01	
22	Mash Dal	01 KG	
23	Kottam Chukadi Churn	500gm/01	
24	Swastik Shali	500gm/01	

The Chief Executive officer, Medicinal Plants Board of Tripura are reserved the right to reject /accept /cancel any quotation whichever is required without assigning any reason.

The following terms & condition must be fulfilled while executing the Quotation

- 1) The short quotation may be deposited by hand in the office or may be sent by registered post as to reach in the office of the Chief Executive Officer, Medicinal Plants Board of Tripura (DCF, Research), Gandhigram, Agartala. within due date a time.
- 2) No short quotation shall be entertained after due date and time and the delay on any account shall not be condoned.
- 3) The short quotation must contain the name, address, contact number of the Indian citizen resourceful authorized agencies/ firms submitting the quotation.
- 4) Every page of the Short Quotations document should be signed with seal and all overwriting corrections should be attested by the bidder under his/her signature.



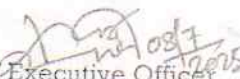
- 5) In case of any doubt regarding contents and meaning thereof of the Short Quotations document the bidder may requested to visit Panchakarma Research & Training Center, Hatipra during the official time of Panchakarma Center.
- 6) Envelope should be superscripted as "Short Quotations for supply of Ayurvedic Medicine/ Massage Oil and shall contain the following documents:
 - a. Photocopy of Drug liucense.
 - b. Photocopy of Valid GST Registration Certificate & Latest GST return.
 - c. Photocopy of Professional Tax Clearance Certificate.
 - d. Photocopy of PAN card & IT return of last financial year.
 - e. Short Quotation documents duly signed and sealed in original.
 - f. Photocopy of Aadhar card.
 - g. Photocopy of bank details.
- 7) The short quotation price will be inclusive of all taxes/charges/transportation etc.
- 8) The short quotation received through E-mail or Fax shall not be accepted under any circumstances.
- 9) The bidder shall quote the rate in figures as well as in words. In case of any difference between these two insertions, lower one shall be considered as offered rates. No price variation clause shall be entertained. No conditional offer shall be accepted.
- 10) The successful bidder shall remain responsible for supply of medicines/massage oil as per direction of the concerned authority in a time bound manner.
- 11) Any short quotation document found to be false or with mistakes, misquoting, misleading on the part of the Indian citizen and resourceful authorized agencies/ firms shall be liable to be rejected.
- 12) The payment should be made to the successful bidder after supply of all materials.
- 13) Taxes and other charges if any will be deducted from the bill as per rule.
- 14) Payment to successful Tenderer/quotationer shall be made on bill basis only after execution of Supply order. No advance payment shall be made under any circumstances
- 15) If any MSME/PSU participated this, necessary proof may be submitted with the bid documents.
- 16) The quotationer himself/herself or authorized representative of the firm should remain present during supply of ordered quantity of medicines.
- 17) The supply of Medicines/Drugs must be executed within the time period as per the supply order and the medicine/ massage Oil should have shelf life (Expiry date) of minimum 1(One) year from the date of supply.
- 18) The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason there for. Please also note that any wilful default or any attempt to sabotage the process by Successful Bidder may invite blacklisting/ disqualification from future Bids under O/o the Chief Executive Officer, Medicinal Plants Board of Tripura.
- 19) The right of rejection / acceptance of short quotation is reserved without assigning any reason thereof.


[Kush Roy, IFS]

Chief Executive Officer
Medicinal Plants Board of Tripura
(DCF, Research Division)
Dated 08/07/2025

No. F. 1-111/ PRCTC/Dev./2018-19/ 163-69
Copy to:-

1. The PPS to the Principal Chief Conservator of Forests, Tripura for favour of kind information of PCCF & HoFF, Tripura
2. The Principal Chief Conservator of Forests R&T for favour of kind information.
3. The MOIC, Panchakarma Research & Training Center, Hatipara for information.
4. The Range Officer, Medicinal Plants Board (R.O. SRR), Hatipara for information.
5. The In-Charge of GIS Cell, O/o the PCCF Tripura with a request to upload the same in the departmental web site for wide publication.
6. The In-Charge, Store Section of this office for information.
7. Notice Board of this Office.


Chief Executive Officer
Medicinal Plants Board of Tripura
(DCF, Research Division)